

Windham Cable Advisory Board

Minutes

May 8, 2014

Chairperson Margaret Case called the meeting to order at 7:04

Members Present: Margaret Case, Chair, Barbara Coish, Mary Griffin, Bob Coole.

Excused: Leo Hart, Alan Shoemaker, Roger Hohenberger, Nicole Bottai, and Bruce Breton.

Following the Pledge of Allegiance, the minutes of March 13, 2014 were reviewed. Motion to approve made by Bob Coole, seconded by Barbara Coish. Approved unanimously.

Financials: Cable Spending Report was reviewed and discussed. New robotic Studio cameras were approved by the Board of Selectman at their last meeting. To be paid out of Special Funds
Order has been submitted.

Correspondence: One letter from Comcast regarding MultiLatino Services

Coordinator's Report:

The WCTV Studio Coordinator's report was presented and discussed Motion to accept by Barbara Coish and Seconded by Bob Coole. Accepted unanimously.
Attached

Equipment: New robotic cameras for the meeting room was discussed and a motion by Bob Coole seconded by Mary Griffin to purchase 3 robotic cameras and necessary components for the meeting room at the Community Development Department not to exceed \$6500 to be paid for out of this year's budget.

Adjournment:

There being no further business, a motion was made by Bob Coole and seconded by Barbara Coish. Approved unanimously.

Meeting adjourned at 7:30 pm

Submitted by

Margaret A Case, Chair

WCTV

Windham Community Television

WCTV Coordinator's Report

March 13, 2014 – May 8, 2014

WCTV has been busy producing many local programs as well as covering local meetings. Thank you to our dedicated volunteers who have helped in providing coverage of government meetings and WCTV productions, as well as technical support and weekly bulletin board updates.

Channel 20: Government

- All meetings were recorded including Board of Selectmen, School Board, Planning Board, Zoning Board of Adjustment, Conservation Commission, and various Subcommittee meetings.
- Meetings are televised LIVE from the Community Development Meeting Room, Town Hall, Windham High School; and pre-recorded at various other sites including the Windham Elementary/Middle Schools, SAU 95 Administrative Office, Nesmith Library, and Searles School and Chapel.
- All meetings were posted online at wctv.pegcentral.com. Please note that videos posted online are available until space is needed for newer video files. DVD copies are available by request.

Channel 21: Public Access and Local Programming

WCTV Programs:

Hypnosis for Better Living

Time for Animals

Wildlife Encounters

Spotlight on Schools

Windham Watch

Baking with Angelina

Your Medicine

WCTV Special Coverage/Programs:

2014 Daddy/Daughter Dance

Windham Actors Guild Cast Interview Special

2014 Easter Egg Hunt
Golden Brook School's 1st & 2nd Grade Spring Concerts

Bicycled Programs:

Ablevision (Provided by Ablevision, Nashua, NH)
Around Town with Larry (Provided by Salem Community TV)
Chamber Today (Provided by Salem Community TV)
Granite State Church (Provided by Granite State Church, Salem, NH)
Granite State Outdoors (Provided by Concord Community TV)
Lil' Iguana (Provided by NHCCM)
NH Executive Session (Provided by NH Executive Council)

Channel 30: Community Bulletin Board

The WCTV community bulletin board provides a weekly program schedule and community announcements. If you would like an announcement posted, email cable@windhamnewhampshire.com

Training/Outreach

- WCTV hosted a tour for Windham Boy Scouts on April 14th to support earning their communications badges.
- WCTV is continuing to offer free training to residents of Windham interested in producing their own TV show or volunteer on other productions.
- WCTV continues to work with high school and college students who are interested in television production. Schedules vary depending on the student's curriculum requirements.
- WCTV continues its partnership with the New Hampshire Collation of Community Media members. Many of our original programs also air in other local NH communities.

Equipment

- Technical coordinator, Tom Case, and myself, made modifications to the main studio control room. 2 new modulators (purchased 2013) and 1 repaired modulator were installed to improve audio/video signals from the studio through to Comcast. Outdated and unused pieces of equipment were removed from the

existing configuration. Thank you very much to Tom for volunteering his expertise and services to WCTV once again.

- WCTV is seeking the approval from the WCAB to purchase three new robotic cameras for the LIVE meeting room located in the Community Development Department building and necessary components.
- Additional audio/video improvements to the Cable Studio and Town Hall. Suggested areas for possible future purchases and improvements include audio/video, and lighting equipment.
- We are continuing to look at the proficiency of WCTV's current equipment to better serve the community and access users.

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