

**Windham Cable Advisory Board  
Minutes  
July 21, 2014**

Chairperson Margaret Case called the meeting to order at 2:06p.m.

**Members Present:** Margaret Case, Chair; Leo Hart, Vice Chair; Barbara Coish, Bob Coole, Mary Griffin, Nicole Bottai (sitting for Alan Shoemaker)

Studio Coordinator: Kelly Yucupicio.

**Excused:** Alan Shoemaker, Secretary; Roger Hohenberger, Selectman

**Equipment Purchase:**

The purchase a new NewTek Tri Caster 460 for the Cable studio was discussed to replace an older model that is experiencing technical difficulties. The manufacturer is currently offering a \$5,000 trade-in credit. The total cost of the equipment and necessary components is estimated to be less than \$12,000.

A motion was made to request from the BOS to spend up to \$12,000 from the Cable Special Funds to purchase a Tri Caster 460 and necessary components. Motion made by Leo Hart and seconded by Bob Coole. Approved unanimously.

**Adjournment:**

There being no further business, a motion to adjourn was made by Bob Coole and seconded by Leo Hart. Approved unanimously. Meeting adjourned at 2:16 p.m.

Kelly Yucupicio  
Studio Coordinator