

Windham Cable Advisory Board
Minutes
September 11, 2014

Members Present: Margaret Case, Chairperson, Leo Hart, Vice Chair
Bob Coole, Barbara Coish, Roger Hohenberger
Coordinator: Kelly Yucupicio

Excused: Mary Griffin, Alan Shoemaker, Nicole Bottai, and Bruce Breton
Guest: Bob Higgins from the WEDC
The meeting was called to order at 7:03pm

Following the Pledge of Allegiance, the order of the agenda was changed so that Bob Higgins could speak. He is a member of the Infrastructure subcommittee of the WEDC. The discussion was regarding the issue of internet service for the business community. Laura Scott sent letters out informing the business on Industrial Drive, Wall Street, and International Drive if they have any concerns, complaints or have any question to call the chair of the Cable Board. To date there have not been any.

The minutes of May 8, 2014 and July 21, 2014 were reviewed and a motion to approve made by Bob Coole and seconded by Leo Hart. Approved unanimously

Financials: Cable Spending Report was reviewed and discussed. The budget expenditures are at 60%.

Coordinators Report: See Attached

Equipment: Kelly Yucupicio explained the need for 3 new lights in the Town Hall Meeting room. After some discussion a motion by Bob Coole and seconded by Barbara Coish to purchase 3 new LED lights and dimmer not to exceed \$4,000.

Update on Channel 170: After the discussion at the July 1st School Board meeting A meeting was set up to discuss what could be done to improve channel 170 Ken Eyring volunteered to work on this with members of the cable group and the school studio team. The group met on 7-16-14 and reviewed the problems and some action has occurred. The next meeting will be in November 2014

The school studio had a problem going live on 20 for a school board meeting and

Margaret Case called Comcast and they come out and determined that there was a cable that was not functioning. The school is going to have the studio rewired to eliminate any future problems.

Margaret Case is also working with Comcast to have the DSAN or MDGA reprogramed to allow channel 170 and the PBS station to be seen in the school. Margaret will also find out why the Comcast music station is not working in the studio.

Correspondence: Letters from Dave Sullivan that Leo Hart and Mary Griffin have been reappointed.

1st quarter franchise check received \$ 61,625.98

2nd quarter franchise check received 63,800.75 and the Peg access check \$22,000.00

Comcast Letter on miscellaneous fee changes Field Collection Charge from \$ 20.00 to \$ 25.00. Returned Payment Charge from \$ 20.00 to \$25.00

Comcast Letter on Internet Essentials Program (This was shared with the school)

Copy of a Letter Laura Scott send to the Business Owners regarding Internet service

Discussion on the cost of DVD copies of Public Meeting will remain the same (\$15.00)

The rules of Procedures were reviewed and no changes at this time.

Election of Officers: Motion by Bob Coole and Seconded by Barbara Coish to elect Margaret Case, Chair Leo Hart, Vice Chair and Alan Shoemaker, Secretary Voted unanimously

Motion to adjourn by all.

Meeting adjourned at 8 pm

Submitted by:

Margaret Case, Chair