Windham Cable Advisory Board

Meeting of March 29, 2022

The WCAB met at the cable studio at 7pm on Tuesday, March 29, 2022. Chairman Margaret Case called the meeting to order at 7:05pm. Members also present were Leo Hart, Bob Coole Barbara Coish and Roger Hohenberger. Mary Griffin was excused. Also present were telecasters Tom Case and Tom Nolan and Selectman Heath Partington. Ron Coish member of the public was in attendance as well. Bryan Christiansen from Comcast was present to share information requested by the Board.

The meeting began with the Pledge of Allegiance.

Bryan Christiansen was next on the agenda to talk about the possibility of sending out our signal in HD. Bryan stated that 4-6 towns are now using HD. The contract will have to be amended if we go forward with HD. A long discussion ensued, however we eventually understood that the way it would work is 30 would be the HD channel and Kelly could decide which meeting to put out in HD. The program could be telecast from any site- Planning Dept., Golden Brook, Town Hall or WHS. Margaret, Kelly, Heath Partington and Alex Mello had begun to discuss this upgrade in February as a request from the Planning Board. This upgrade would greatly improve the video received at home, especially when it comes to being able to read text on power point presentations. This group will continue to meet.

The present contract with Comcast would have to be extended two years to 2031 and upgrades in the studio would need to be performed by Comcast.

Roger Hohenberger moved, Leo Hart second to have Bryan Christiansen draw up a draft amendment to the contract stating terms, costs and any related fees in connection to the HD upgrade. Vote affirmative 5-0. Bryan will report back to Margaret in about 2 weeks with this draft. He will also check on exactly what must be done at the studio as an upgrade. Bryan will also follow up on several questions and issues brought up by those in attendance.

Bob Coole moved, Leo Hart second to approve the minutes of the meeting of December 2, 2021 as submitted. The minutes were approved 5-0.

Correspondence- Several informational letters were received from Comcast. The subject of all of the letters was the addition and subtraction of programming.

Financial reports- The new year is just beginning and the only items paid out were the Leightronix Contract for $6230.00 and annual memberships to NHCCM and ACM for $250.00 each.

The Trust Funds report appeared in a new and clear format with a total of $306993.43 in the fund. The report also broke out how much money is in each account in Enterprise Bank

and Citizens Bank.

Coordinator’s Report – Kelly’s report states that all municipal meetings were cablecast live as well as several special events taking place around election time including the Master Plan recount. VOD continues to be very popular with 6367 views from January 1 to March 29. Live Stream also is popular. It was stressed that Live Stream is completely separate from cable. The Coordinator’s Report for this meeting will be attached to the minutes for informational purposes.

In other business Roger Hohenberger and Heath Partington discussed the desire of the Planning Board to upgrade the television in the meeting room to perhaps a smart board with an internal computer. Before committing any money from the Trust to this project, much more needs to be understood about the placement of equipment. Dennis Senibaldi will be consulted as well because of his knowledge off the building.

The meeting adjourned at 8:30pm.

Submitted by

Barbara Coish

WCTV Coordinator’s Report

December 2, 2021 – March 29, 2022

Channel 20: Government

* + - All meetings were recorded including Board of Selectmen, School Board, Planning Board, Zoning Board of Adjustment, Conservation Commission, and various Subcommittee meetings.
    - Town public meetings air LIVE on WCTV Channel 20 unless posted otherwise
    - LIVE Stream & Video on Demand services are available online

Channel 21: Public Access and Local Programming.

* + - Channel 21 includes original locally produced programs from Windham and surrounding communities.

Channel 22: Education

* + - School public meetings air LIVE on WCTV Channel 22 unless posted otherwise.
    - LIVE Stream & Video on Demand services are available online

WCTV Special Coverage/Programs:

* + School Budget Hearings
  + Town & School Deliberative Sessions
  + Women’s Club Candidates Night
  + PTA Candidates Night
  + “Candidates Corner” Interviews hosted by Alan Carpenter
  + Election Day LIVE Coverage
  + Ballot Recount LIVE Coverage

Channel 30: Community Bulletin Board

* + The WCTV community bulletin board provides a weekly program schedule and community announcements. If you would like an announcement posted, email [cable@wctv21.com](mailto:cable@wctv21.com)

Training/Outreach:

* + - WCTV offers FREE training to any resident or non-profit group of Windham interested in producing their own TV show or volunteer on other productions.
    - WCTV offers high school and college students who are interested in television production the opportunity to volunteer. Schedules vary depending on the student’s curriculum requirements.
    - WCTV continues its partnership with the New Hampshire Collation of Community Media members. Many of our original programs also air in other local NH communities.
    - We would like to encourage the public to contact WCTV if they are hosting a special event or speaker at the Town Hall and would like video coverage. Requests should be submitted at least two weeks before event for reserve coverage.

Kelly McLaughlin, WCTV Coordinator

603-434-0300

[www.WCTV21.com](http://www.WCTV21.com)

[kelly@wctv21.com](mailto:kelly@wctv21.com)