

Windham Cable Advisory Board

Minutes of November 21, 2024

The Board met at the cable studio at 7pm on November 21, 2024. Chair Leo Hart called the meeting to order at 7:05pm. Board members also present were Dan Pascarella, Roger Hohenberger, Tom Nolan, Bob Coole and Barbara Coish. Kelly McLaughlin, Cable Coordinator was also present.

The meeting began with the Pledge of Allegiance followed by Correspondence and Comcast Updates. Comcast states that soon they will be installing the needed equipment that will allow our signal to go out in HD. This will be the final step as all of the internal equipment is in place to accomplish this goal.

The Financial Report shows that our budget is on track. Kelly also presented copies of the Franchise Fee Checks. Checks received were:

9/30/24- \$64,617.55

6/30/24 -\$66,538.86

3/31/24-\$68040.78

12/31/23-\$ 67,600.67

5/10/24- \$22,00.00 Grant money to the Special Funds

Bob Coole will speak to the new Town Treasurer about finding a better place to deposit the Special Funds.

Presently, the balance in Special Funds is \$351,818.37.

The Coordinator's Report highlighted recent programming and stated that two programs will be getting underway soon which are "Community Connection" and "More Than Business". VOD and Streaming showed the highest usage on Election Day.

The Coordinator's Report will be attached to this report for clarity.

Town Hall equipment was discussed. We have a decision to make. There are many loose wires in the basement that need to be addressed. We need to discuss whether or not to remove the cameras from Town Hall and install new cables if we wish to keep them there. Without the cameras we would still be able to record from that location. Kelly will get more information for the next meeting.

The Golden Brook Studio controller stopped working. A new controller needs to be purchased. It will be the same make and model as the controller in the Community Development control room. Bob Coole moved; Roger Hohenberger, second to purchase a new controller and installation. Vote affirmative 6-0.

The previous minutes were approved 6-0. Bob Coole moved the motion; Roger Hohenberger second.

Dan Pascarella moved; Roger Hohenberger second to adjourn at 7:45pm. Affirmative 6-0.

Minutes submitted by

Barbara Coish, Secretary

WCTV Coordinator's Report August 8, 2024 – November 21, 2024

Government Channel:

- WCTV Government Channel is Comcast Channel 6.
- All meetings were recorded including Board of Selectmen, School Board, Planning Board, Zoning Board of Adjustment, Conservation Commission, and various Subcommittee meetings.
- Town public meetings air LIVE on WCTV unless posted otherwise.
- LIVE Stream & Video on Demand services are available online.

Public Access Channel:

- WCTV Public Access Channel is Comcast Channel 8.
- Channel 8 includes original locally produced programs from Windham and surrounding communities.

Education Channel:

- WCTV Education Channel is Comcast Channel 22.
- School public meetings air LIVE on WCTV Channel 22 unless posted otherwise.
- LIVE Stream & Video on Demand services are available online.

Community Bulletin Board:

- WCTV Community Bulletin Board is Comcast Channel 16.

- The WCTV community bulletin board provides a weekly program schedule and community announcements. If you would like an announcement posted, email cable@wctv21.com

WCTV Special Coverage/Programs:

- Ballot Info Night
- September 11th Remembrance Ceremony
- Fire Department Open House
- Harvest Fest at Griffin Park
- Searles Ribbon Cutting
- Election Live Cam

WCTV Updates:

- “Community Connection” hosted by Windham Parks and Rec Director, Cheryl Haas is scheduled to return to filming a monthly program. This program features topics such as Community Outreach, Community Projects, Non-Profit Organizations, and much more.
- A new program called “More Than Business” hosted by WEDC member DJ Withee will begin filming a monthly program. This program will feature topics such as Windham Based Businesses, Windham Regulations and Information on Business in Windham, Personal and Professional stories related to Business and Economy, and more.

Kelly McLaughlin
WCTV Coordinator

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